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REGULATIONS COMPILER

1 GENERAL GOVERNMENT CABINET
2 APPLIED BEHAVIOR ANALYSIS LICENSING BOARD
3 (Amendment)
4 201 KAR 43:050. Requirements for supervision.

5 RELATES TO: KRS 319C.050(1), 319C.060(2)(a)-(d)

6 STATUTORY AUTHORITY: KRS 319C.060(2)(a)-(d)

7 NECESSITY, FUNCTION, AND CONFORMITY: KRS 319C.060(2)(a) requires the board to
8 promulgate an administrative regulation governing the supervision of a licensed assistant behavior analyst,
9 temporarily licensed behavior analyst, and temporarily licensed assistant behavior analyst. This
10 administrative regulation establishes the requirements for supervision.

11 Section 1. Definitions.

12 (1) "Direct supervision" means in-person interactions between the supervisor and the licensee under
13 his or her supervision which includes direct observation of actual service provision to individuals.

14 (2) "General supervision" means interactions between the supervisor and the licensee under his or her
15 supervision involving real time visual and auditory contact, conducted in-person or via electronic means.

16 (3) "Licensed supervisee" means an individual permitted to practice applied behavior analysis under
17 the direction of a Licensed Behavior Analyst qualified to supervise while holding licensure in Kentucky
18 as a:

- 19 (a) Licensed assistant behavior analyst;
- 20 (b) Temporarily licensed behavior analyst; or
- 21 (c) Temporarily licensed assistant behavior analyst .

1 (4) "Paraprofessional" means a person who assists in delivering behavior analysis services and practices
2 under the direction and close supervision of a Licensed Behavior Analyst or Licensed Assistant Behavior
3 Analyst qualified to supervise.

4 (5) "Supervisee" means a person as defined by KRS 319C.010(10) who is a paraprofessional.

5 (6) "Supervisor" means a Licensed Behavior Analyst in good standing that meets the qualifications to
6 supervise under his or her Behavior Analyst Certification Board (BACB) Board Certified Behavior
7 Analyst (BCBA).

8 (7) "Trainee" means a person who is enrolled in an Association for Behavior Analysis International
9 (ABAI) accredited program, an Association of Professional Behavior Analysts (APBA) accredited
10 program, or, prior to January 1, 2032, a Verified Course Sequence (VCS) while acquiring experience in
11 applied behavior analysis toward an eligibility requirement for either a Behavior Analyst Certification
12 Board (BACB) Certified Behavior Analyst (BCBA) or BACB Board Certified Assistant Behavior Analyst
13 (BCaBA) credentialing examination.

14 Section 2. Qualifications to Supervise. In order to provide supervision to a licensed supervisee, a
15 Licensed Behavior Analyst shall:

16 (1) Be licensed in good standing in Kentucky; and

17 (2) Have completed supervision training as identified in the Behavior Analyst Certification Board's
18 (BACB) Certificant Registry.

19 Section 3. Supervisory Plan and Report of Supervision.

20 (1) The supervisor and the licensed supervisee shall jointly complete and the licensed supervisee shall
21 submit to the board a completed Supervisory Plan upon application for licensure and again annually or
22 biennially as required by subsection (3) of this section.

23 (2) The supervisor and the licensed supervisee shall jointly complete and the licensed supervisee shall
24 submit to the board a Report of Supervision, which shall include a graphical representation of the

1 supervisee's performance of his or her supervision objectives, [either annually or biennially as required
2 by subsection (3) of this section].

3 (3) In calculating the amount of time spent in full-time practice while under supervision, one thousand
4 (1,000) [1,500] hours of satisfactory supervised practice shall be equivalent to one (1) year of experience.

5 (a) A licensed assistant behavior analyst with five (5) or more years of full-time practice, or its
6 equivalent, shall submit a Report of Supervision and an updated Supervisory Plan every two (2) years
7 prior to renewal.

8 (b) A licensed assistant behavior analyst with fewer than five (5) years of full-time practice, or its
9 equivalent, shall submit a Report of Supervision and an updated Supervisory Plan annually on or before
10 the anniversary of the date of licensure as a licensed assistant behavior analyst and prior to renewal.

11 (c) A temporarily licensed behavior analyst or temporarily licensed assistant behavior analyst shall
12 submit a Report of Supervision and an updated Supervisory Plan annually on or before the anniversary of
13 the date of licensure as a temporarily licensed behavior analyst or temporarily licensed assistant behavior
14 analyst. A final Report of Supervision shall be submitted by the licensed supervisee upon application for
15 full licensure.

16 (4) The Supervisory Plan shall include a minimum of three (3) measurable goals for supervision and
17 shall focus on extending the supervisee's skills beyond the scope of practice as a paraprofessional as it
18 relates to applied behavior analysis, within the following areas, and a minimum of two (2) goals shall
19 encompass competencies included in paragraphs (a) through (e) of this subsection:

- 20 (a) Behavior-change procedures;
- 21 (b) Concepts and principles;
- 22 (c) Ethical and professional issues;
- 23 (d) Measurement, data display, and interpretation;
- 24 (e) Selecting and implementing interventions;

1 (f) Personnel supervision and management;

2 (g) Experimental design; and

3 (h) Behaviorism and philosophical foundations.

4 (5) The Report of Supervision shall include:

5 (a) A description of the frequency, format, and duration of supervision;

6 (b) An assessment of the functioning of the licensed assistant behavior analyst, temporarily licensed
7 behavior analyst, or temporarily licensed assistant behavior analyst, including the strengths and
8 weaknesses;

9 (c) The methods that the supervisor and licensed assistant behavior analyst practicing under the
10 direction of the supervisor shall employ to plan, report, and evaluate the supervisory process; and

11 (d) Any other information, which the supervisor deems relevant to an adequate assessment of the
12 practice of the licensed assistant behavior analyst, temporarily licensed behavior analyst, or temporarily
13 licensed assistant behavior analyst.

14 (6) The licensed supervisee shall submit to the board the description of the supervisory arrangement or
15 a change in the supervisory arrangement by submitting an updated Supervisory Plan no later than thirty
16 (30) days after a change in the effective date of the arrangement or change. A final Report of Supervision
17 shall also be submitted by the licensed supervisee at the termination of any supervisory relationship.

18 Section 4. Supervisory Responsibilities.

19 (1) The supervisor shall assure that the practice of each licensed supervisee is in compliance with this
20 administrative regulation.

21 (2) The supervisor shall report to the board an apparent violation of KRS Chapter 319C or 201 KAR
22 43:040 on the part of the licensed supervisee.

1 (3) The supervisor shall inform the board administrator in writing or electronically of a change in the
2 ability to supervise, or in the ability of a licensed supervisee to function in the practice as a licensed
3 supervisee in a competent manner.

4 (4) The supervisor shall control, direct, or limit the behavior analytic duties performed by the licensed
5 supervisee practicing under the direction of the supervisor to ensure that these duties are competently
6 performed.

7 (5)

8 (a) The supervisor of record shall be responsible for the behavior analytic duties of the licensed
9 supervisee practicing under the direction of the supervisor.

10 (b) If the board initiates an investigation concerning a licensed supervisee practicing under the direction
11 of the supervisor, the investigation shall include the supervisor of record.

12 (6)

13 (a) For each supervisee and licensed supervisee, the supervisor shall maintain a record of each
14 supervisory session that shall include the type, place, and general content of the session.

15 (b) This record shall be maintained for a period of not fewer than seven (7) years after the last date of
16 supervision.

17 Section 5. Multiple Supervisors.

18 (1) If a licensed supervisee has more than one (1) board-approved supervisor, the supervisors shall be
19 in direct contact with each other at least once every six (6) months, and their licensed supervisee shall
20 provide individual Supervisory Plans and Reports of Supervision to the board for each supervisor.

21 (2) A request to have more than two (2) supervisors at one (1) time shall be subject to board approval
22 and shall be submitted by new applicants on the licensure application and the Supervisory Plan and by
23 existing licensees on the Supervisory Plan, which shall include detailed information as to how the
24 supervisors shall communicate and coordinate with each other in providing the required supervision.

1 Section 6. Supervisor Experience. If a licensed supervisee practicing under the direction of the
2 supervisor is a behavior analyst with less than five (5) years of fulltime, post-certification practice, or its
3 equivalent, or a licensure candidate with temporary permission to practice, the supervisor of record shall:

4 (1) Read and countersign all assessments and treatment plans to assess the competency of the licensed
5 supervisee to render applied behavior analytic services;

6 (2) Review notes and correspondence on an as-needed basis;

7 (3) Conduct general supervision of the work performed by the licensed supervisee practicing under the
8 direction of the supervisor at least twice per month;

9 (4) Have direct supervision of the work performed by the licensed supervisee practicing under the
10 direction of the supervisor at least once every three (3) months;

11 (5) Have direct knowledge of the size and complexity of the caseload for each licensed supervisee
12 practicing under the direction of the supervisor;

13 (6) Limit and control the caseload as appropriate to the level of competence of each licensed supervisee
14 practicing under the direction of the supervisor;

15 (7) Have knowledge of the techniques being used by the licensed supervisee; and

16 (8) Have knowledge of the physical and emotional well-being of each licensed supervisee practicing
17 under the direction of the supervisor when it has a direct bearing on his or her competence to practice.

18 Section 7. Licensed Supervisee Experience. If the licensed assistant behavior analyst is a behavior
19 analyst with more than five (5) years of fulltime, post-certification practice, or its equivalent, the
20 supervisor of record shall:

21 (1) Review and countersign assessments as needed or appropriate;

22 (2) Review treatment plans, notes, and correspondence as needed or appropriate;

23 (3) Have general supervision of the work performed by each licensed assistant behavior analyst
24 practicing under the direction of the supervisor at least once per month;

1 (4) Have direct supervision of the work performed by each licensed assistant behavior analyst
2 practicing under the direction of the supervisor at least twice a year;

3 (5) Have direct knowledge of the size and complexity of the caseloads for each licensed assistant
4 behavior analyst practicing under the direction of the supervisor;

5 (6) Limit and control the caseload as appropriate to the level of competence of each licensed assistant
6 behavior analyst;

7 (7) Have knowledge of the techniques being used by each licensed assistant behavior analyst; and

8 (8) Have knowledge of the physical and emotional well-being of each licensed assistant behavior
9 analyst practicing under the direction of the supervisor when it has a direct bearing on his or her
10 competence to practice.

11 Section 8. Supervision Requirements.

12 (1) A licensed assistant behavior analyst shall meet these supervision requirements, even if he or she
13 is not currently providing behavior analytic services, unless having obtained Inactive status by the board.

14 (2) If the licensed assistant behavior analyst is not currently providing behavior analytic services,
15 supervision may focus on guiding the development and maintenance of the licensed assistant behavior
16 analyst's professional knowledge and skills and remaining current with the professional literature in the
17 field.

18 Section 9. Supervision for Part-Time Practice. Supervision requirements for part-time practice may be
19 modified by the board upon approval of the submitted plan. Additional modifications of the format,
20 frequency, or duration of supervision may be submitted for approval by the board.

21 Section 10. Licensed Supervisee Responsibilities. The licensed supervisee shall:

22 (1) Keep the supervisor adequately informed at all times of his or her activities and ability to function;

23 (2) Seek supervision as needed in addition to a regularly scheduled supervisory session;

1 (3) Participate with the supervisor in establishing supervisory goals and in completing the regular
2 supervisory reports;

3 (4) Be jointly responsible with the supervisor for ensuring that a supervisory report or plan has been
4 sent to the board in accordance with the reporting schedule established in Section 3 of this administrative
5 regulation; and

6 (5) Report to the board any apparent violation of KRS Chapter 319C on the part of the supervisor.

7 Section 11. Identification of Provider in Billing. The actual deliverer of a service shall be identified to
8 the client. A billing for a rendered service shall identify which service was performed by the supervisee,
9 licensed supervisee, or supervisor.

10 Section 12. Disciplinary Procedures and Supervision of a Disciplined License Holder.

11 (1) The board shall appoint an approved supervisor to supervise a disciplined license holder for the
12 period of time defined by the final order or settlement agreement conferring the discipline.

13 (2) When specified by the final order or settlement agreement, the disciplined license holder shall be
14 responsible for paying the costs of supervision.

15 (3) The supervisor shall:

16 (a) Review the originating complaint, agreed order, or findings of the disciplinary hearing;

17 (b) Meet with the disciplined license holder and the board liaison to:

- 18 1. Summarize the actions and concerns of the board;
- 19 2. Review the goals and expected outcomes of supervision submitted by the board liaison;
- 20 3. Develop a specific plan of supervision; and
- 21 4. Review the reporting requirements that shall be met during the period of supervision;

22 (c) Meet with the disciplined license holder at least weekly, on an individual face-to-face basis for a
23 minimum of one (1) hour unless modified by the board;

- 1 (d) Submit a quarterly report to the board which reflects progress, problems, and other information
2 relevant to the need for board-mandated supervision;
- 3 (e) Ensure that the disciplined license holder's practice is in compliance with KRS Chapter 319C and
4 201 KAR Chapter 43;
- 5 (f) Report to the board any apparent violation of KRS Chapter 319C on the part of the disciplined
6 license holder;
- 7 (g) Immediately report to the board, in writing, a change in the ability to supervise, or in the ability of
8 the disciplined license holder to function in the practice of a licensed behavior analyst in a competent
9 manner;
- 10 (h) Review and countersign assessments as needed or appropriate;
- 11 (i) Review treatment plans, notes, and correspondence as needed or appropriate;
- 12 (j) Have direct observation of the disciplined license holder's work on an as-needed basis;
- 13 (k) Have direct knowledge of the size and complexity of the disciplined license holder's caseload;
- 14 (l) Have knowledge of the therapeutic modalities and techniques being used by the disciplined license
15 holder; and
- 16 (m) Have knowledge of the disciplined license holder's physical and emotional wellbeing when it has
17 direct bearing on the disciplined license holder's competence to practice.
- 18 (4) The supervisor shall control, direct, or limit the disciplined license holder's practice to ensure that
19 the disciplined license holder's practice is competent.
- 20 (5) The supervisor shall contact the board liaison with any concern or problem with the disciplined
21 license holder, his or her practice, or the supervision process.
- 22 (6)
- 23 (a) A final meeting shall be scheduled within thirty (30) days of the end of the established supervision
24 period to summarize the supervision.

1 (b) The meeting shall include the supervisor, disciplined license holder, and board liaison.

2 (c) A written summary of the supervision shall be submitted by the supervisor to the board two (2)
3 weeks following this meeting with a copy to the board liaison.

4 Section 13. Board Liaison for Disciplined License Holder. The board shall appoint a board member to
5 serve as a liaison between the board and the approved supervisor. The board liaison shall:

6 (1) Recruit the supervising licensed behavior analyst from a list provided by the board;

7 (2) Provide the supervising licensed behavior analyst with the originating complaint, agreed order or
8 findings of the hearing and supply other material relating to the disciplinary action;

9 (3) Ensure that the supervising licensed behavior analyst is provided with the necessary documentation
10 for liability purposes to clarify that he or she is acting as an agent of the board and has immunity
11 commensurate with that of a board member;

12 (4) Provide the supervising licensed behavior analyst with a written description of the responsibilities
13 of the supervisor and a copy of the responsibilities of the liaison;

14 (5) Ensure that the board has sent a written notification letter to the disciplined license holder. The
15 notification letter shall:

16 (a) State the name of the supervising licensed behavior analyst; and

17 (b) Specify that the disciplined license holder shall meet with the supervising licensed behavior analyst
18 and the liaison within thirty (30) days of the date of the notification letter;

19 (6) Meet with the supervising licensed behavior analyst and disciplined license holder within thirty
20 (30) days of the date of the notification letter to summarize the actions of the board, review the applicable
21 statutes and administrative regulations regarding supervision requirements for a disciplined license holder,
22 and assist with the development of a plan of supervision. The plan of supervision shall be written at the
23 first meeting;

24 (7) Submit the Report of Supervision to the board for approval.

1 (a) The liaison shall place the Report of Supervision on the agenda for review and approval at the next
2 regularly scheduled board meeting.

3 (b) In the interim, the supervising licensed behavior analyst and disciplined license holder shall
4 continue to meet;

5 (8) Remain available to the supervising licensed behavior analyst to provide assistance and information
6 as needed;

7 (9) Report any problem or concern to the board regarding the supervision and communicate a directive
8 of the board to the supervising licensed behavior analyst;

9 (10) Review the quarterly Report of Supervision and forward to the supervision committee of the board
10 for approval; and

11 (11) Meet with the supervising licensed behavior analyst and the disciplined license holder at the end
12 of the term of supervision to summarize the supervision.

13 Section 14. Training. Trainees shall:

14 (1) Be supervised by a Licensed Behavior Analyst qualified to supervise;

15 (2) Be permitted, without a license as defined in KRS 319C.010, to practice applied behavior analysis
16 under the close supervision and direction of a qualified supervisor;

17 (3) Not identify his or her status as a licensed behavior analyst, licensed assistant behavior analyst,
18 temporary licensed behavior analyst, or temporary licensed assistant behavior analyst; and

19 (4) Give to all clients and payors the name of the supervisor or supervisors responsible for his or her
20 work.

21 Section 15. Incorporation by Reference.

22 (1) The following material is incorporated by reference:

23 (a) Form ABA-002, "Supervisory Plan", 2026 [~~May 2022~~]; and

24 (b) Form ABA-003, "Report of Supervision", 2026 [~~May 2022~~].

1 (2) This material may be inspected, copied, or obtained, subject to applicable copyright law, at the
2 Division of Occupations and Professions, 500 Mero Street, [~~2-SC-32,~~] Frankfort, Kentucky 40602,
3 Monday through Friday, 8 a.m. to 4:30 p.m. This material is also available on the board's Web site at
4 aba.ky.gov.

201 KAR 43:050

Kirsti Singer
KIRSTI SINGER, CHAIR
APPLIED BEHAVIOR ANALYSIS BOARD

5/1/2026
Date

PUBLIC HEARING AND PUBLIC COMMENT PERIOD

A public hearing on this administrative regulation shall be held on July 21, 2026 at 10:00 a.m., eastern time, in the Applied Behavior Analysis Board, 500 Mero Street, First Floor, Frankfort, Kentucky 40601. Individuals interested in being heard at this hearing shall notify this agency in writing by five working days prior to the hearing of their intent to attend. If no notification of intent to attend the hearing is received by that date, the hearing may be canceled. The hearing is open to the public. Any person who wishes to be heard will be given an opportunity to comment on the proposed administrative regulation. A transcript of the public hearing will not be made unless a written request for a transcript is made. If you do not wish to be heard at the public hearing, you may submit written comments on the proposed administrative regulation. Written comments shall be accepted through July 31, 2026 at 11:59 p.m., Eastern time. Send written notification of the intent to be heard at the public hearing or written comments on the proposed administrative regulation by the above date to the contact person below:

Contact Person: Jennifer Wolsing, Attorney
Applied Behavior Analysis Board
500 Mero Street, 2nd Floor
Frankfort, Kentucky 40601
Phone: (502) 401-7617
Email: jennifer.wolsing@ky.gov

REGULATORY IMPACT ANALYSIS AND TIERING STATEMENT

201 KAR 43:050

Contact Person: Jennifer Wolsing

Phone: (502) 401-7617

Email: jennifer.wolsing@ky.gov

Subject Headings: Behavioral Health, Mental Health, Education

(1) Provide a brief summary of:

(a) What this administrative regulation does: KRS 319C.060(2)(a) requires the board to promulgate an administrative regulation governing the supervision of a licensed assistant behavior analyst, temporarily licensed behavior analyst, and temporarily licensed assistant behavior analyst. This administrative regulation establishes the requirements for supervision.

(b) The necessity of this administrative regulation: This administrative regulation is required by KRS 319C.060(2)(a)-(d).

(c) How this administrative regulation conforms to the content of the authorizing statutes: KRS 319C.060(2)(a) requires the board to promulgate an administrative regulation governing the supervision of a licensed assistant behavior analyst, temporarily licensed behavior analyst, and temporarily licensed assistant behavior analyst. This administrative regulation establishes the requirements for supervision.

(d) How this administrative regulation currently assists or will assist in the effective administration of the statutes: This regulation assists in the effective administration of KRS Chapter 319C by carrying out the legislative mandate for the board to establish regulations for the practice of behavior analysis.

(2) If this is an amendment to an existing administrative regulation, provide a brief summary of:

(a) How the amendment will change this existing administrative regulation: This proposed regulatory amendment seeks to make the following changes: (1) clarifies the definition of “trainee,” (2) requires supervisors to include a graphical representation of their supervisees’ performance on supervision objectives, (3) changes the required practice hours while under supervision from 1,500 hours to 1,000 hours, (4) requires licensees to report apparent ethics code violations, and (5) amends two incorporated documents to align with the regulation’s text.

(b) The necessity of the amendment to this administrative regulation: This amendment is necessary to clarify a definition, better represent supervisees’ progress, align supervision hours to the national BACB, ensure appropriate ethics reporting, and align the incorporated documents with the regulation.

(c) How the amendment conforms to the content of the authorizing statutes: KRS 319C.060(2)(a) requires the board to promulgate an administrative regulation governing the supervision of a licensed assistant behavior analyst, temporarily licensed behavior analyst, and temporarily licensed assistant behavior analyst. This proposed amendment establishes the requirements for supervision.

(d) How the amendment will assist in the effective administration of the statutes: This proposed amendment establishes the requirements for supervision.

(3) Does this administrative regulation or amendment implement legislation from the previous five years? No.

(4) List the type and number of individuals, businesses, organizations, or state and local governments affected by this administrative regulation: This regulation will affect an unknown number of applicants for licensure as behavior analysts and assistant behavior analysts, and an unknown number of applicants for temporary licensure. The regulation will affect approximately 21 licensed assistant behavior analysts, approximately 837 licensed behavior analysts, and approximately 31 temporary behavior analysts.

(5) Provide an analysis of how the entities identified in question (4) will be impacted by either the implementation of this administrative regulation, if new, or by the change, if it is an amendment, including:

(a) List the actions that each of the regulated entities identified in question (4) will have to take to comply with this administrative regulation or amendment: Supervisors will need to use the new forms and will only be required to supervise for 1,000 hours, rather than 1,500 hours. Licensees observing apparent ethics violations will be mandated to report those violations.

(b) In complying with this administrative regulation or amendment, how much will it cost each of the entities identified in question (4): Licensees will not incur costs in order to comply with this proposed amendment.

(c) As a result of compliance, what benefits will accrue to the entities identified in question (4): Supervisees will have better documentation of their progress. Supervision will align to national standards. Licensees will have greater incentive to follow ethical rules.

(6) Provide an estimate of how much it will cost the administrative body to implement this administrative regulation:

(a) Initially: There are no anticipated initial costs to administer this regulatory amendment.

(b) On a continuing basis: There are no anticipated continuing costs to administer this regulatory amendment.

(7) What is the source of the funding to be used for the implementation and enforcement of this administrative regulation or this amendment: Any department costs of implementation will be met with existing agency funds.

(8) Provide an assessment of whether an increase in fees or funding will be necessary to implement this administrative regulation, if new, or by the change if it is an amendment: This amendment will not necessitate an increase in fees or require funding from the agency for implementation.

(9) State whether or not this administrative regulation establishes any fees or directly or indirectly increases any fees: There are no fees increased by this amendment.

(10) TIERING: Is tiering applied? Tiering is not applied.

FISCAL IMPACT STATEMENT

201 KAR 43:050

Contact Person: Jennifer Wolsing

Phone: (502) 401-7617

Email: jennifer.wolsing@ky.gov

(1) Identify each state statute, federal statute, or federal regulation that requires or authorizes the action taken by the administrative regulation: KRS 319C.060(2)(a)-(d).

(2) State whether this administrative regulation is expressly authorized by an act of the General Assembly, and if so, identify the act: No.

(3)(a) Identify the promulgating agency and any other affected state units, parts, or divisions: This regulation impacts the Kentucky Applied Behavior Analysis Licensing Board.

(b) Estimate the following for each affected state unit, part, or division identified in (3)(a):

1. Expenditures:

For the first year: None.

For subsequent years: None.

2. Revenues:

For the first year: None.

For subsequent years: None.

3. Cost Savings:

For the first year: None.

For subsequent years: None.

(4)(a) Identify affected local entities (for example: cities, counties, fire departments, school districts): None.

(b) Estimate the following for each affected local entity identified in (4)(a):

1. Expenditures:

For the first year: N/A

For subsequent years: N/A

2. Revenues:

For the first year: N/A

For subsequent years: N/A

3. Cost Savings:

For the first year: N/A

For subsequent years: N/A

(5)(a) Identify any affected regulated entities not listed in (3)(a) or (4)(a): Prospective licensees will be impacted by this proposed regulatory amendment.

(b) Estimate the following for each regulated entity identified in (5)(a):

1. Expenditures:

For the first year: None.

For subsequent years: None.

2. Revenues:

For the first year: None.

For subsequent years: None.

3. Cost Savings:

For the first year: None.

For subsequent years: None.

(6) Provide a narrative to explain the following for each entity identified in (3)(a), (4)(a), and (5)(a):

(a) Fiscal impact of this administrative regulation: This proposed amendment will not create a fiscal impact, because clarifying a definition, requiring different supervisory documentation, decreasing supervisory hours, mandating ethical reporting, and aligning incorporated documents to the regulation's text do not impact the expenditures, revenues, and/or cost savings of the board or any other entity.

(b) Methodology and resources used to reach this conclusion: Please see the answer to (5)(a).

(7) Explain, as it relates to the entities identified in (3)(a), (4)(a), and (5)(a):

(a) Whether this administrative regulation will have a "major economic impact", as defined by KRS 13A.010(14): No.

(b) The methodology and resources used to reach this conclusion: Please see the answer to (5)(a).

Summary of Changes to Material Incorporated by Reference

1. ABA-002, Supervisory Plan, is a 4-page document that licensed supervisors use to report the progress of licensed supervisees. The major changes to this form include: (1) updating the board's address, (2) aligning the number of general and direct meetings to the regulation's text, (3) removing time requirements for the duration of supervisory meetings, (4) providing more specificity for supervision meetings involving disciplined license holders, (5) updating language to refer to the BACB's Test Content Outline, rather than the Task List, (6) removing unnecessary and redundant sections, and (7) clarifying that a supervised licensee with more than one supervisor must have these forms submitted by all supervisors.

2. ABA-003, Annual Report of Supervision, is a 5-page document that licensed supervisors use to summarize the yearly progress of licensed supervisees. The major changes to this form include: (1) updating the board's address, (2) aligning the number of general and direct meetings to the regulation's text, (3) removing time requirements for the duration of supervisory meetings, (4) providing more specificity for supervision meetings involving disciplined license holders, (5) updating language to refer to the BACB's Test Content Outline, rather than the Task List, (6) removing unnecessary and redundant sections, (7) changing the term "supervised licensee" to "licensed supervisee," and (8) clarifying that a supervised licensee with more than one supervisor must have these forms submitted by all supervisors.